

# Chancellor's CABINET HIGHLIGHTS



**Members of the Chancellor's Cabinet:** *Tia Robinson-Cooper*, President, CCC; *Eugene Huff*, Executive Vice Chancellor, Administrative Services; *Robert Kratochvil*, President, LMC; *Susan E. Lamb*, President, DVC, *Tim Leong*, Director, Communications and Community Relations; *Mojdeh Mehdizadeh*, Executive Vice Chancellor, Education and Technology; *Vacant*, Associate Vice Chancellor/Chief Financial Officer; *Bryan Reece*, Chancellor; *Kelly Schelin*, Associate Vice Chancellor/Educational Services; *Dio Shipp*, Associate Vice Chancellor/Chief Human Resources Officer; *Ines Zildzic*, Vice Chancellor, Facilities Planning and Construction

## June-July 2021

### Mission

The mission of the Chancellor's Cabinet is to serve as the leadership team ensuring the capacity of our District to educate students effectively and meet the needs of our communities in partnership with classified staff, faculty, and other managers.

### Flying Flags at District Sites

The Governing Board approved the Cabinet recommendation to allow the flying of the Pride flag at current district locations during the month of June for one week. There are no flag poles at the Brentwood Center or San Ramon Campus.

### In-House Counsel

Cabinet discussed the concept of adding a Cabinet-level in-house counsel position and provided input on the job specifications.

### COVID-19 Updates

Cabinet continued to monitor employee tracking at district locations, evaluated other higher education institutions on their plans for students to return in the fall, made updates to the *Return to Worksites Plan* and COVID-19 website, and followed progress on HVAC assessments. Cabinet also reached consensus to mandate masks indoors prior to the new County Health Order requiring the same.

### DVC Reorganizes around Guided Pathways

Cabinet received an overview of how DVC plans to reorganize its departments using the Guided Pathways framework.

### IT Infrastructure Replacement Cycle

Cabinet received a presentation on the need to refresh hardware storage systems due to capacity and life-cycle limit, and reached consensus to move forward by ensuring this investment is included in a potential future bond measure.

### **Accreditation Follow-up Report**

Cabinet reviewed and discussed the draft accreditation follow-up report that will be shared with the Governing Board.

### **Enrollment Trends**

Cabinet continued monitoring fall semester enrollment and learned the colleges are down approximately 17% compared to the same time last year.

### **Enrollment Campaign**

Cabinet considered feedback on how to move forward following the cancellation of the VisionPoint contract. One potential direction could include splitting the work into two separate RFPs. Cabinet reached consensus the best path forward is to begin negotiating with Interact Communications.

### **Governing Board Presentations**

Cabinet received summaries of upcoming Governing Board presentations on CCAP agreements, Guided Pathways progress, and progress being made on securing Memorandums of Understanding with local school districts to share contact information with their 10<sup>th</sup>, 11<sup>th</sup>, and 12<sup>th</sup> graders.

### **Classified Senate Presentation**

Classified Senate Coordinating Council members presented proposals to Cabinet to increase their budgets, offer a stipend for senate leaders, and consider possible revisions to Board Policy 18.04.

### **Emergency Preparedness**

American Red Cross' Jennifer Lucas informed Cabinet how her organization is preparing for this upcoming fire season.

### **Diversity Workforce Report**

Cabinet received a preview of the 2020-21 District Workforce Diversity Report that will be given at the August 11, 2021, Governing Board meeting.

*The Contra Costa Community College District, founded in 1948 and governed by a publicly elected five-member Board, is one of the largest multi-college community college districts in California. The mission of the District is to attract and transform students and communities by providing accessible, innovative and outstanding higher education learning opportunities and support services.*

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